

Nursing Services Medication Procedure

MEDICATION

Public Act 87-790 (effective January 1, 1992) states that, "It shall be the policy of the State of Illinois that the administration of medication to students during regular school hours and during school related events should be discouraged unless absolutely necessary for the critical wellbeing of the student."

Parents/guardians have the primary responsibility for administering medications to their children. In accordance with Public Act 87-790, and the BPS101 Board of Education Policy 7.270, only those medications required for the critical health and wellbeing of students will be administered while the student is in attendance during regular school hours and/or for school related events at Batavia Public Schools.

Self-administration of Epinephrine Auto-Injector and/or Asthma medication

Under Public Act 92-0402 and 94-0792, students are permitted to self-administer epinephrine auto injector and/or asthma medication provided that:

1. The parent/guardian of the student provides a written authorization for self-administration by signing the self administration section and the lower section of the BPS medication form; and
2. The parent/guardian of the student must provide the Dr's signature and all information filled out on the BPS medication form (in both areas)
3. Students who will self-carry a rescue inhaler, and do not keep a rescue inhaler in the Nurse's office, may submit a copy of the prescription label in lieu of a health care provider's signature on the *Order for Administration* form.

Procedure:

1. The parent/guardian and health care provider will complete the *Order for Administration of Medication* form before the administration of any non-prescription or prescription medication at school.
2. All medications will be provided to the Registered Nurse in an original container or vial, as provided by the pharmacist, with the current prescription affixed. Upon request, the pharmacist will supply you with two properly labeled containers, one for home and one for school. Non-prescription over the counter medications must be provided in the original container labeled with the student's name.
3. The *Order for Administration of Medication* form must be completed annually or whenever there is a change in medication or dosage.
4. No student may possess or consume any prescription or non-prescription medication during school hours or school related events without an *Order for Administration of Medication* form on file. The Registered Nurse may, in conjunction with the physician and parent/guardian, identify circumstances in which a student may self-administer medication either under the direct supervision of school personnel if directed by the registered nurse, or through an individualized program developed by the Certified School Nurse.
5. The parent/guardian is responsible for bringing medication to school and for picking up unused medication. Over the counter medications will not be supplied by the school.
 - a. Medication is only to be received and/or returned to the registered nurse or building administrator.
 - b. Prescription medication will be counted and recorded on the student's health record in the presence of the parent.

6. Herbal, vitamin and mineral supplements will only be administered if necessary for the wellbeing of the student and an *Order for Administration of Medication* form is submitted, prescribed and signed by a qualified health care professional.