

**JOHN C. DUNHAM STEM PARTNERSHIP SCHOOL  
STUDENT SELECTION PROCESS FOR THE 2017-18 SCHOOL YEAR  
PARENT INFORMATION SHEET**

Thank you for your interest in the John C. Dunham STEM Partnership School. If you would like your child to be considered for enrollment in the school for the 2017-18 school year, please refer to the procedures below which will be utilized for the student selection process.

1. You are encouraged to attend the Parent Information Meeting to learn more about the John C. Dunham STEM Partnership School and the student selection process. The meeting is at Aurora University on March 2, 2017 at 6:00 pm in the University Banquet Hall.
2. Only incoming third graders will likely be admitted to the school in the fall. Students at other grade levels who apply will be added to the waiting list established last year.
3. Complete the *Parent or Third Adult Survey*. Only one form should be submitted per student seeking enrollment in the school. Please print legibly. The information you provide will be used to contact you as needed during the selection process.
4. **Return the *Parent or Third Adult Survey* as soon as possible, but no later than end of school day Friday, April 7, 2017.** Applications received after this date will not be considered. Surveys for elementary students should be returned to their classroom teacher. Forms for middle school students should be returned to their science or mathematics teacher.
5. You will receive a receipt from your child's school acknowledging your *Parent or Third Adult Survey* has been received. If you do not receive the receipt, please call the school office as soon as possible but no later than Monday, April 17<sup>th</sup>.
6. The information you provide along with your child's academic records will be reviewed by your child's teacher to determine if he/she meets the eligibility criteria for admission to the school. If more students are eligible for enrollment per grade level than there are available spaces, a lottery will be held to determine which students are invited to enroll in the school. Your school district will notify you by phone and/or by a letter sent Friday, April 21<sup>st</sup> if your child is not eligible to participate in the lottery.
7. The lottery, if necessary in your district, will be held on. Each district will notify parents of the date their lottery. Your child's student ID number will be used for lottery purposes. All numbers will be drawn during the lottery and a waiting list established for the numbers drawn beyond the seats available.
8. If your child's student ID number is selected for an available seat in the school, you will receive a letter from your school district via e-mail by May 5<sup>th</sup>. The letter will include a formal acceptance letter. You must sign and return the formal acceptance letter by the date stated on the letter to secure a space in the school.
9. If your child's ID number was not selected at the lottery for an available seat in the school, a letter will be sent to you by May 5<sup>th</sup>. Your child will be placed on a waiting list with your school district and remain on the waiting list through his/her eighth grade year.
10. Should an opening occur at the John C. Dunham STEM Partnership School during any consecutive year, parents of children on the waiting list will be notified by their school district in the order their child's ID number was selected at the lottery.