Batavia School Support for Homeless Students (Board Policy # 6.140) Parent or student shares with staff Parent or student shows signs of member that family is homeless. homelessness: difficulty proving residency, mentions living with family or friends, moving from school to school, etc. School staff replies, "Batavia has special supports in place for families in your situation." Staff member asks them if they would like support for families that are in temporary housing. (Staff or Family does not need to say HOMELESS.)

A homeless student can go to their school of origin or the school that falls within the boundaries of their temporary housing. They need to provide an address in Batavia or an address outside the school boundaries if they'd like to continue at their school of origin. Batavia will provide transportation from districts less than 1

hour away.

If family does not want support and can show that they live somewhere in Batavia, they simply register just like a typical student. They can apply for a fee waiver if interested.

If family asks for support, Principal or designated school personnel FILLS OUT the McKinney Vento form with the family. School personnel asks, "Do you need support with..." Staff member goes through each item on the form in detail. School personnel will add details to PowerSchool.

If family does not initially ask for support, or staff misses the signs of homelessness, supports can be offered at any time during the year. Return to the start of the process.

Staff member sends e-mail to Homeless Liaison and Finance Secretary (all homeless students receive an automatic fee waiver and free lunch) and sends form to RJAC.

Approved: January 11, 2012

Homeless Liaison will set up transportation (if needed) and will follow-up with family on other supports indicated on the form. School Personnel will check in with family at the start of each school year to see if status has changed. A new form is only needed if information has changed.