

# *Batavia Educational Program Review (BEPR)*

## *2009 – 2010*

**Program:** LRC

**Participants:** Daniel Russo (BHS), Kelly Cook (RMS), Tamra Ashby (AGS), GERALYN WYATT (GMS), Diane Kispert (HCS), Nan Phillips (HWS), Julie Phillips (JBN), Donna Hanrahan (LWS), Christine Ralston (AGS)

**Program Commitment: Level I (Current Funding)**

- I. Program Outcomes:**
  - A. Provide students and teachers with intellectual access to current appropriate and diverse resources that support and extend the curriculum.
  - B. Provide students and teachers with physical access to ideas by offering professional, technical, supervisory, and clerical support for operating a welcoming, efficient, and stimulating Media Center to support learning for all.
  - C. Promote literacy skills and enjoyment of reading, viewing and listening that are essential for lifelong learning.
  
- II. Program Activities:**
  - A. LRC director provides library orientation, group instruction, and individual instruction on essential information literacy skills enumerated in Illinois Learning Standards and the AASL Standards for the 21<sup>st</sup> Century Learner
  - B. LRC director selects, purchases, and promotes research databases, and instructs groups and individuals through classroom and FLEX presentations on how to use databases effectively
  - C. Collaborates with teachers in identifying materials that support curriculum, including district adoptions and initiatives, read professional reviews, and purchase effective materials at the most economical prices
  - D. Circulates materials and equipment, and supervise students in the LRC.
  - E. Serves as a technology liaison and provide just-in-time technology support to students and faculty.
  - F. Manages school-wide literacy programs, including reader's choice awards (Bluestem, Monarch, Caudill, Lincoln), Summer Reading, Battle of the Books, family reading nights, book fairs, One Book/One Batavia, Accelerated Reader, and author visits
  - G. Monitors school testing data to identify literacy standards that indicate a need for improvement
  
- III. Program Evaluation:**
  - A. LRC director compiles statistics on collaborations with teachers, lessons taught, and state standards addressed
  - B. LRC staff generates statistics tracking logins and searches performed in each database.
  - C. LRC director monitors the usage of United Streaming, World Book, Follett Destiny, and other electronic databases and modifies instruction as needed
  - D. LRC director uses Follett Collection Analysis to track the condition of the library collection
  - E. LRC staff generates statistics on material circulation, individual attendance, class usage, and technology assistance
  - F. LRC staff and Batavia Public Library compile participation figures for programs such as Summer Reading
  - G. LRC director monitors the inclusion of library curriculum at all grade levels, and logs lessons taught in collaboration with classroom teachers

#### IV. Program Expenditures: Current Level of Funding

IV. Program Expenditures	Level 1: Current
Salaries - Certified Staff	620,128
Fringe Benefits - Certified	83,986
Salary - Non Certified Staff	178,680
Fringe Benefits - Non Certified	57,381
Purchased Services	0
Supplies/Materials	22,205
Equipment	0
Other / Tuition	0
Non-Capitalized Equipment	2,900
Total	965,280
Minus Revenue	0
District Program Cost	965,280
FTE - Certified	8.00
FTE - Non Certified	10.00

**Write major programmatic changes here . . .**

Differential: \$0  
(Stable Funding)

##### **Intellectual Access**

- Reference books will not be purchased to support student research.
- Few circulating books will be purchased to support literacy development.
- Magazines and newspapers will not be purchased to provide current resources.
  - At BHS and RMS the majority of research databases will be eliminated.
- Opportunities for teaching information literacy skills will be reduced without access to current databases.

##### **Physical Access through Media Center**

- Damaged, out-of-date materials will not be removed from the shelves and replaced with current, appealing, diverse materials.
- Audio/visual equipment will not be purchased or replaced.

##### **Literacy Skills and Enjoyment of Reading/Viewing/Listening for Lifelong Learning**

- Up-to-date materials will not be available for supporting the needs of diverse learners. For example, new audiobooks will not be available for auditory learners.
- LRCs will not be able to participate in highly motivational reading programs such as Battle of the Books, Bluestem/Monarch/Caudill/Lincoln Reader's Choice Award programs

# *Batavia Educational Program Review (BEPR)*

## *2009 – 2010*

**Program: LRC**

**Program Commitment: Level 2 (10% Reduction from Level 1)**

- I. Program Outcomes:**
  - A. Provide students and teachers with intellectual access to current, appropriate and diverse resources that support and extend the curriculum.
  - B. Provide students and teachers with physical access to ideas by offering professional, technical, supervisory, and clerical support for operating a welcoming, efficient, and stimulating Media Center to support learning for all.
  - C. Promote literacy skills and enjoyment of reading, viewing and listening that are essential for lifelong learning.
  
- II. Program Activities:**
  - A. LRC director provides library orientation, group instruction, and individual instruction on essential information literacy skills enumerated in Illinois Learning Standards and the AASL Standards for the 21<sup>st</sup> Century Learner
  - B. LRC director selects, purchases, and promotes research databases, and instructs groups and individuals through classroom and FLEX presentations on how to use databases effectively
  - C. Collaborates with teachers in identifying materials that support curriculum, including district adoptions and initiatives, read professional reviews, and purchase effective materials at the most economical prices
  - D. Circulates materials and equipment, and supervise students in the LRC.
  - E. Serves as a technology liaison and provide just-in-time technology support to students and faculty.
  - F. Manages school-wide literacy programs, including reader's choice awards (Bluestem, Monarch, Caudill, Lincoln), Summer Reading, Battle of the Books, family reading nights, book fairs, One Book/One Batavia, Accelerated Reader, and author visits
  - G. Monitors school testing data to identify literacy standards that indicate a need for improvement
  
- III. Program Evaluation:**
  - A. LRC director compiles statistics on collaborations with teachers, lessons taught, and state standards addressed
  - B. LRC staff generates statistics tracking logins and searches performed in each database.
  - C. LRC director monitors the usage of United Streaming, World Book, Follett Destiny, and other electronic databases and modifies instruction as needed
  - D. LRC director uses Follett Collection Analysis to track the condition of the library collection
  - E. LRC staff generates statistics on material circulation, individual attendance, class usage, and technology assistance
  - F. LRC staff and Batavia Public Library compile participation figures for programs such as Summer Reading
  - G. LRC director monitors the inclusion of library curriculum at all grade levels, and logs lessons taught in collaboration with classroom teachers

#### IV. Program Expenditures: 10% Decrease in Funding

IV. Program Expenditures	Level 1: Current	Level 2: - 10%		Dif. 1 / 2
Salaries - Certified Staff	620,128	620,128		0
Fringe Benefits - Certified	83,986	83,986		0
Salary - Non Certified Staff	178,680	107,208		-71,472
Fringe Benefits - Non Certified	57,381	34,429		-22,952
Purchased Services	0			0
Supplies/Materials	22,205	23,001		796
Equipment	0			0
Other / Tuition	0			0
Non-Capitalized Equipment				
<b>Total</b>	<b>962,380</b>	<b>868,752</b>	<b>0</b>	<b>-93,628</b>
Minus Revenue	0	0		0
<b>District Program Cost</b>	<b>965,280</b>	<b>868,752</b>		<b>-96,528</b>
FTE - Certified	8.00	8.00		0.00
FTE - Non Certified	10.00	6		-4.00

#### WRITE MAJOR PROGRAMMATIC CHANGES HERE . .

Differential: \$-96,528  
(Difference between  
Level 1 & Level 2 funding)

#### Intellectual Access

- Without full-time aides, the LRC Director's time for student contact would be cut in half.
- Without full time aides, the LRC Director's time for collaboration in planning lessons would be cut in half.
  - At RMS, the LRC Director will not attend grade level and team meetings to collect and convey information.
- LRCs would not be able to provide just-in-time technology support to students and teachers.
- Reference books will not be purchased to support student research.
- Circulating books will not be purchased to support literacy development.
- Magazines and newspapers will not be purchased to provide current resources.
  - At BHS and RMS the majority of research databases will be eliminated.
- Opportunities for teaching information literacy skills will be reduced without access to current databases.

#### Physical Access through Media Center

- Acquisition and processing of materials would take significantly longer, hindering access to the newest materials
- Substitute aides would be needed to cover for the absences of aides, for the sick leave of the LRC Director, and for LRC Directors' meetings
  - At BHS student access to the LRC before and after school would be reduced
- Damaged, out-of-date materials will not be removed from the shelves and replaced with current, appealing, diverse materials.
- Audio/visual equipment will not be purchased or replaced.

## **Literacy Skills and Enjoyment of Reading/Viewing/Listening for Lifelong Learning**

- Literacy promotions such as author visits and participation in One Book, One Batavia would be eliminated.
  - At RMS, Bulldog Book Club @ Lunch will have to be eliminated.
- Collaboration with Batavia Public Library would be reduced for programs such as Summer Reading and genre booktalks.
- Up-to-date materials will not be available for supporting the needs of diverse learners. For example, new audiobooks will not be available for auditory learners.
- LRCs will not be able to participate in highly motivational reading programs such as Battle of the Books, Bluestem/Monarch/Caudill/Lincoln Reader's Choice Award programs

# *Batavia Educational Program Review (BEPR)*

## *2009 – 2010*

**Program: LRC**

**Program Commitment: Level 3 (25% decrease from Level 1)**

- I. Program Outcomes:**
  - A. Provide students and teachers with intellectual access to current, appropriate and diverse resources that support and extend the curriculum.
  - B. Provide students and teachers with physical access to ideas by offering professional, technical, supervisory, and clerical support for operating a welcoming, efficient, and stimulating Media Center to support learning for all.
  - C. Promote literacy skills and enjoyment of reading, viewing and listening that are essential for lifelong learning.
  
- II. Program Activities:**
  - A. LRC director provides library orientation, group instruction, and individual instruction on essential information literacy skills enumerated in Illinois Learning Standards and the AASL Standards for the 21<sup>st</sup> Century Learner
  - B. LRC director selects, purchases, and promotes research databases and instructs groups and individuals through classroom and FLEX presentations on how to use databases effectively
  - C. Collaborates with teachers in identifying materials that support curriculum, including district adoptions and initiatives, read professional reviews, and purchase effective materials at the most economical prices
  - D. Circulates materials and equipment, and supervise students in the LRC.
  - E. Serves as a technology liaison and provide just-in-time technology support to students and faculty.
  - F. Manages school-wide literacy programs, including reader's choice awards (Bluestem, Monarch, Caudill, Lincoln), Summer Reading, Battle of the Books, family reading nights, book fairs, One Book/One Batavia, Accelerated Reader, and author visits
  - G. Monitors school testing data to identify literacy standards that indicate a need for improvement
  
- III. Program Evaluation:**
  - A. LRC director compiles statistics on collaborations with teachers, lessons taught, and state standards addressed
  - B. LRC staff generates statistics tracking logins and searches performed in each database.
  - C. LRC director monitors the usage of United Streaming, World Book, Follett Destiny, and other electronic databases and modifies instruction as needed
  - D. LRC director uses Follett Collection Analysis to track the condition of the library collection
  - E. LRC staff generates statistics on material circulation, individual attendance, class usage, and technology assistance
  - F. LRC staff and Batavia Public Library compile participation figures for programs such as Summer Reading
  - G. LRC director monitors the inclusion of library curriculum at all grade levels, and logs lessons taught in collaboration with classroom teachers

#### IV. Program Expenditures: 25% Decrease in Funding

##### PASTE IN LEVEL 3 EXPENDITURES FROM SPREADSHEET

IV. Program Expenditures	Level 1: Current	Level 2: - 10%	Level 3: - 25%	Dif. 1 / 2	Dif. 1 / 3
Salaries - Certified Staff	620,128	620,128	387,580	0	-232,548
Fringe Benefits - Certified	83,986	83,986	52,491	0	-31,495
Salary - Non Certified Staff	178,680	107,208	178,680	-71,472	0
Fringe Benefits - Non Certified	57,381	34,429	57,381	-22,952	0
Purchased Services	0	0		0	0
Supplies/Materials	22,205	23,001	47,828	796	25,623
Equipment	0	0		0	0
Other / Tuition					
Non-Capitalized Equipment	0	0		0	0
Total	962,380	868,752	723,960	-93,628	-238,420
Minus Revenue	0	0	0	0	0
District Program Cost	965,280	868,752	723,960	-96,528	-241,320
FTE - Certified	8.00	8.00	5.00	0.00	-3.00
FTE - Non Certified	10.00	6.00	10	-4.00	0.00

##### WRITE MAJOR PROGRAMMATIC CHANGES HERE . . .

Differential: -241,320  
(Difference between  
Level 1 & Level 3 funding)

#### Intellectual Access

- **With being responsible for two or more buildings, LRC Directors would have limited time for program administration, teaching information literacy skills and promoting literacy.**
- Without full-time aides, the LRC Director's time for student contact would be cut in half.
- Without full time aides, the LRC Director's time for collaboration in planning lessons would be cut in half.
  - **At RMS, the LRC Director will not attend grade level and team meetings to collect and convey information.**
- LRCs would not be able to provide just-in-time technology support to students and teachers.
- Reference books will not be purchased to support student research.
- Circulating books will not be purchased to support literacy development.
- Magazines and newspapers will not be purchased to provide current resources.
  - At BHS and RMS the majority of research databases will be eliminated.
- Opportunities for teaching information literacy skills will be reduced without access to current databases.

#### Physical Access through Media Center

- LRCs would no longer be able to coordinate MAP testing.
- Acquisition and processing of materials would take significantly longer, hindering access to the newest materials
- Substitute aides would be needed to cover for the absences of aides, for the sick leave of the LRC Director, and for LRC Directors' meetings
  - At BHS student access to the LRC before and after school would be reduced
- Damaged, out-of-date materials will not be removed from the shelves and replaced with current, appealing, diverse materials.
- Audio/visual equipment will not be purchased or replaced.

## **Literacy Skills and Enjoyment of Reading/Viewing/Listening for Lifelong Learning**

- LRC Director's contact time with students would be reduced about 75%.
- Literacy promotions such as author visits, posters of readers, and participation in One Book, One Batavia would be eliminated.
  - At RMS, Bulldog Book Club @ Lunch will have to be eliminated.
- Collaboration with Batavia Public Library would be reduced for programs such as Summer Reading and genre booktalks.
- Up-to-date materials will not be available for supporting the needs of diverse learners. For example, new audiobooks will not be available for auditory learners.
- LRCs will not be able to participate in highly motivational reading programs such as Battle of the Books, Bluestem/Monarch/Caudill/Lincoln Reader's Choice Award programs